

VENDOR ACCOUNT UPDATES

Request for Changes:

➤ **VENDOR CONTACT AND ADDRESS UPDATES**

- Supply / Indirect Vendors: Global.Sourcing@Milliken.com
- Raw Material / Direct Vendors: rawmatinquiries@Milliken.com

If your vendor EIN number has changed, please provide a signed W9 form in your inquiry.

➤ **PAYMENT OPTIONS – US Remit Addresses (Preferred Methods)**

Milliken Standard Terms are NET60

- V-Card: electronic payments via secure, one-time card # sent to vendor
- ACH: electronic payments direct to approved bank account
- Wire: electronic wire transfer for non-US bank locations

➤ **PAYMENT OR BANKING UPDATES**

- Supply / Indirect Vendors: Global.Sourcing@Milliken.com
- Raw Material / Direct Vendors: rawmatinquiries@Milliken.com

Please note, Any payment or banking information updates will require a two-person Milliken verbal verification with vendor before any changes are made. Vendors are encouraged to provide a contact person's name, email and phone number in their email inquiry to ensure this is processed in a timely manner.